**YAYASAN PETRONAS GRANT APPLICATION FORM**

Please fill out all sections and provide a scanned copy of the requested documents when you submit this Grant Application Form. All questions are mandatory to be answered.

**SECTION 1**

**Applicant Details**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Name of Organisation** | |  | | | | | |
| **Registration No.** | | | | *ROS or ROC (SSM)* | | | |
| **Type of Organisation** | | | | 𝤿 Not-For-Profit 𝤿 NGO 𝤿 Foundation 𝤿 Academic Institution  𝤿 Social Enterprise 𝤿 Other | | | |
| **Date of Establishment** | | | |  | **Website** | |  |
| **Telephone** | | | |  | **E-mail** | |  |
| **Mailing Address** | | | |  | | | |
|  | | | |
| **Contact Person** | | | | *Full Name* | | | |
| **Designation** | | | |  | | | |
| **Mobile** | | | |  | **E-mail** | |  |
| **Sources of Income**  *Tick all that apply* | | | | 𝤿 Public Donations 𝤿 Corporate Funding 𝤿 Government Funding  𝤿 Grant/ Giving from Foundations 𝤿 Others: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |
| **Average Monthly Operating Expenses** | | RM\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | |
| **Has your organisation received funding from Yayasan PETRONAS or other organisations under PETRONAS Group of Companies or its subsidiaries?**  𝤿 Yes (if yes, please provide details in Table A) 𝤿 No | | | | | | | |
| **Has your organisation received any grants or programme funding from the government or other organisation(s)?**  𝤿 Yes (if yes, please provide details in Table A) 𝤿 No | | | | | | | |
| **Table A: List all ongoing grant and programme funding for FY2021 until FY2025 below.** | | | | | | | |
| **Funding Organisation** | **Amount Funded (RM)** | | **Title of Proposal** | | | **Period** | |
|  |  | |  | | |  | |
|  |  | |  | | |  | |
|  |  | |  | | |  | |
|  |  | |  | | |  | |

*\*You may include a separate attachment if there is insufficient space*

**SECTION 2**

**Programme/ Initiative Details & Description**

|  |
| --- |
| **Title** |
| **Location(s)**  *Max 30 words. Please specify district/village/town if applicable* |
| **Focus Area *(you may select multiple categories)***  𝤿 Education 𝤿 Community Well-Being & Development 𝤿 Environment |
| **Alignment to United Nations Sustainable Development Goals (SDG) *(you may select multiple categories)***  𝤿 No Poverty 𝤿 Good Health and Well-being 𝤿 Zero Hunger  𝤿 Gender Equality 𝤿 Clean Water and Sanitation 𝤿 Affordable and Clean Energy  𝤿 Climate Action 𝤿 Life Below Water 𝤿 Responsible Consumption and Production 𝤿 Life on Land 𝤿 Quality Education 𝤿 Peace and Justice Strong Institutions  𝤿 Partnerships to achieve the Goal 𝤿 Reduced Inequality  𝤿 Industry, Innovation and Infrastructure 𝤿 Sustainable Cities and Communities  𝤿 Decent Work and Economic Growth |
| **Programme/ Initiative Summary** *(Max 500 Words)*  **Purpose**  *Explain the objectives of your programme or initiative and desired results*  **Activities**  *List and describe the activities that the funding will cover*  **Sustainability**  *Explain how your programme can be self-sustainable beyond the initial funding period*  **Rationale**  *Explain why Yayasan PETRONAS should support this programme or initiative and how Yayasan PETRONAS can play a part or be positioned beyond just being a funder* |
| **Amount of funding requested**  **RM** |
| **Programme/ Initiative Timeline**  **Total Months**  **From to** |
| **How many people are expected to benefit from this programme/ initiative?**  **Total number of beneficiaries**  *Please also identify and give a breakdown of the number of direct beneficiaries of the programme/ initiative (Max 150 Words).* |
| **Does this programme or initiative receives or has it received funding from other sources?**  𝤿 Yes. 𝤿 No  If yes, please state source(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Are you/Will you be implementing this programme /initiative with another organisation?**  𝤿 Yes. 𝤿 No  If yes, please state name of organisation(s) and their role: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Is the programme or initiative affiliated with any political or religious organisation?**  𝤿 Yes. 𝤿 No |

**SECTION 3**

𝤿 I have read and agree to Yayasan PETRONAS’ Programme Partnership and Grants application terms and conditions

**Terms and conditions**

Yayasan PETRONAS has the final decision to approve or reject this application. Legal action may be taken should the applying organisation be found to operate illegally within Malaysia or any other country.

The applicant hereby confirms that the information and attached documents provided herein are accurate, correct and complete. I/ We also hereby provide written consent to enable Yayasan PETRONAS to verify all information provided for processing this grant application.

The applicant also declares that the applying organisation complies with the eligibility guidelines. It also **DOES NOT** represent any of these and the programme/ initiative for which the application will not be used for the following:-

1. Individuals (i.e. postgraduates or professional certificate students or others).
2. Individual pursuits (i.e. professionals intending to conduct research on their own).
3. Employees of PETRONAS Group or its subsidiaries.
4. Blacklisted or unregistered organisations.
5. Political organisations or parties and political linked parties or lobby groups.
6. Gambling, alcohol, pornography and tobacco-related organisations.
7. Religious organisations and religious causes.
8. Fundraising events, commercial events, professional association meetings, forums, trade shows, parties, celebrations, parades, festivals and lotteries.
9. Advertising, development or production of books, films, videos, television programmes, or websites/social media
10. Merchandise promotions, partnerships or advertising

The applicant understands that nothing contained in this application or any other communication made in respect of it between the applicant and Yayasan PETRONAS will constitute an agreement or funding or any kind of support unless the applicant receives a formal contract in writing from Yayasan PETRONAS.

In consideration for assessing this application, the applicant irrevocably agrees that Yayasan PETRONAS shall assume no responsibility for or liability to the applicant or its affiliates in any manner whatsoever and howsoever arising from any submission made by the applicant pursuant to this application.

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**SECTION 4**

**Supporting documents required:**

NOTE: *Please save the documents for submission in pdf format.*

𝤿 Registration Certificate e.g. from The Registry of Societies Malaysia, Companies Commission of Malaysia and/or MAGIC Registration Certificate (for social enterprises), Ministry of Education/ Higher Education (for academic institutions)

𝤿 Most recent Cash Flow Statement (minimum past 3 years)

𝤿 Most recent annual report / audited accounts (minimum past two years)

𝤿 Inland Revenue Board certificate showing tax-exempt status (\*for tax-exempt organisations)