

YAYASAN PETRONAS APPLICATION FORM

REQUISITION OF GOODS & SERVICES TO SUPPORT

UPLIFTING LIVES DISASTER RELIEF (ULDR) DONATION

Please fill out all sections and provide a scanned copy of the requested documents when you submit this Application Form. All questions are mandatory to be answered.

SECTION 1

Applicant Details

Name of Organisation			
Registration No.	<i>ROS or ROC (SSM)</i>		
Type of Organisation	<input type="checkbox"/> Profit Company <input type="checkbox"/> Not-For-Profit <input type="checkbox"/> NGO <input type="checkbox"/> Foundation <input type="checkbox"/> Academic Institution <input type="checkbox"/> Social Enterprise <input type="checkbox"/> Other		
Date of Establishment		Website	
Telephone		E-mail	
Mailing Address			
Contact Person	<i>Full Name</i>		
Designation			
Mobile		E-mail	
Has your organisation provided any goods and services to Yayasan PETRONAS or other organisations under PETRONAS Group of Companies or its subsidiaries for Disaster Relief efforts or equivalent? <input type="checkbox"/> Yes (if yes, please provide details in Table A) <input type="checkbox"/> No			
Has your organisation provided any goods and services to the government or other organisation(s) for Disaster Relief efforts or equivalent? <input type="checkbox"/> Yes (if yes, please provide details in Table A) <input type="checkbox"/> No			

Table A: List all ongoing/ completed projects for FY2021 until FY2025 below.			
Client	Project Amount (RM)	Title of Project and Type of Items Supplied	Period

**You may include a separate attachment if there is insufficient space*

SECTION 2

Project Details & Description

Yearly, YP contributes towards relief efforts to flood victims during the monsoon season, in the form of care packages to victims at the targeted Social Welfare Department (*JKM*)/ *Pusat Pemindahan Sementara* and/or affected victims during flood/disaster period. This year, in preparation for the forecasted monsoonal season. YP would like to appoint vendor(s) for the following 3 main type of services :

Type 1 – Care packages (Source, supply, printing & packaging, storage and transportation)

Type 2 – Rental vehicle (4WD or trucks)

Type 3 – Rental Roll-on Roll-off Bin

Applicant may choose to submit quotations for the relevant contribution Type(s) listed above (i.e. Type 1 or/and Type 2 or/and Type 3) based on capacity and capability.

No.	Component	Descriptions	Applicant Capacity and Capability
1	Type 1	Care packages: Supply and deliver estimated 10,000 care packages containing items as follows: 1. Warm Blanket - Single 2. Biscuit (Assorted biscuits) 3. Toothpaste (225g) 4. Toothbrush (soft) 5. Standard Bath towel (cotton) 6. Bath Soap – liquid (975ml) 7. Mineral Water 500ml (24 pcs per box) 8. Meal Ready To Eat (MRE) (200g) assorted 9. Transparent boxes 10. Kain Pelikat/ Batik 11. Sanitary Pad multi-size 12. Cutleries 3 in 1 (Steel or Wooden) The scope will include printing & packaging, storage and transportation	Please answer Yes/No. If no, please justify.
2	Type 2	Rental Vehicle (4WD or trucks)	Please answer Yes/No. If no, please justify.
3	Type 3	Rental Roll-on Roll-off Bin	Please answer Yes/No. If no, please justify.

The summary of the transportation scope is as follows. The detailed Request for Quotation (RFQ) and scope will be shared with eligible vendors via email. Kindly fill in your available scope below:

Organisation Info			YP initiative (Applicant fit to supply the items)		
Warehouse Location	Address*	Owned premises (OP) or Sub-contractor (SC)	Type 1 Care Packages	Type 2 Rental vehicle	Type 3 Rental RORO Bin
<i>Example:</i>	<i>YP warehouse, Petaling Jaya, Selangor</i>	<i>OP</i>	Yes	Yes	Yes
Perlis					
Kedah					
Penang					
Perak					
Selangor, KL, Putrajaya					
Negeri Sembilan					
Melaka					
Johor					
Pahang					
Terengganu					
Kelantan					
Sabah					
Labuan					
Sarawak					

Note:

* Vendor is required to declare the sub-contractor under this job. You may include a separate attachment if the space is insufficient.

SECTION 3

Terms and conditions for RFQ

Yayasan PETRONAS has the final decision to approve or reject this application. Legal action may be taken should the applying organisation be found to operate illegally within Malaysia or any other country.

The applicant hereby confirms that the information and attached documents provided herein are accurate, correct and complete. I/ We also hereby provide written consent to enable Yayasan PETRONAS to verify all information provided for processing this project application.

The applicant also declares that the applying organisation complies with the eligibility guidelines. It also **DOES NOT** represent any of these and the programme/ initiative for which the application will not be used for the following:-

- i. Individuals (i.e. postgraduates or professional certificate students or others).
- ii. Individual pursuits (i.e. professionals intending to conduct research on their own).
- iii. Employees of PETRONAS Group or its subsidiaries.
- iv. Blacklisted or unregistered organisations.
- v. Political organisations or parties and political linked parties or lobby groups.
- vi. Gambling, alcohol, pornography and tobacco-related organisations.
- vii. Religious organisations and religious causes.
- viii. Fundraising events, commercial events, professional association meetings, forums, trade shows, parties, celebrations, parades, festivals and lotteries.
- ix. Advertising, development or production of books, films, videos, television programmes, or websites/social media
- x. Merchandise promotions, partnerships or advertising

The applicant understands that nothing contained in this application or any other communication made in respect of it between the applicant and Yayasan PETRONAS will constitute an agreement or funding or any kind of support unless the applicant receives a formal contract in writing from Yayasan PETRONAS.

In consideration for assessing this application, the applicant irrevocably agrees that Yayasan PETRONAS shall assume no responsibility for or liability to the applicant or its affiliates in any manner whatsoever and howsoever arising from any submission made by the applicant pursuant to this application.

I have read and agree to Yayasan PETRONAS' terms and conditions (T&Cs) for Request for Quotation (RFQ)

SECTION 4

I have read the licensing and procurement under PETRONAS [\[link- Unified Procurement Platform\]](#) and agree to commence the registration GEP SMART under Yayasan PETRONAS.

SECTION 5

Supporting documents required:

NOTE: *Please save the documents for submission in pdf format.*

- Registration Certificate e.g. from The Registry of Societies Malaysia, Companies Commission of Malaysia and/or MAGIC Registration Certificate (for social enterprises), Ministry of Education/ Higher Education (for academic institutions)
- Completed and signed Know Your Counterparty (KYC) Questionnaire Form
- Latest Bank Statement
- Certified Copy of audited Financial Statement for most recent last three (3) years, including Director's report/ Auditor's report/ Note to the Financial Statements with Disclosure of Commitment & Contingent Liability
- Most recent annual report / company profile

Thank you.

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Name:

Organisation name:

Stamp: